

Definition of Service			
Service Name	Transfer from the Roll of Non-Practising Legal Consultants to the Roll of Practising Legal Consultants.		
Service Description	An application to be granted with the right to provide Legal Services in the Emirate as a practising Legal Consultant through a licensed Advocacy or Legal Consultancy Firm.		
Information about the Service			
Beneficiary of the Service	Non Practising Legal Consultants		
Service Provider's Directorate	Advocates and Legal Consultants Affairs Directorate		
Service Channels Provided	Email: Legal.consultancy@legal.dubai.gov.ae		
Service Provision Timeframe	(1) working day	Service Fees	500 AED – Amendment Fee OR 2,000 AED (if term of registration has expired) and 10 AED Innovation Fee; and 10 AED Knowledge Fee
Direct Contact Number	04 353 3337	E-mail Address	legal.consultancy@legal.dubai.gov.ae
Requirements and Procedures			
Service Requirements	<ol style="list-style-type: none"> The applicant must be registered on the roll of non-practising legal consultants; and The applicant must have obtained full time employment within a licensed Advocacy or Legal Consultancy Firm in the Emirate of Dubai. 		
Required Documents	<p>If Registration is Valid</p> <ol style="list-style-type: none"> Residency visa/ Labour card (or equivalent) under the sponsorship of the employed firm Letter from the firm signed by the managing partner confirming to register the applicant as practising legal consultant with the Department <p>If Registration is Expired</p> <ol style="list-style-type: none"> Residency visa/ Labour card (or equivalent) under the sponsorship of the employed firm Letter from the employed firm signed by the managing partner confirming to register the applicant as practising legal consultant with the Department 		

	<p>3. Current legalised Practising Certificate/ Good Standing Certificate from the regulatory authority in home jurisdiction OR legalised academic qualification AND evidence of 01 year of legal experience if the applicant is a UAE National or 2 years of legal experience if the applicant is a non-UAE National but has obtained academic qualification in law in UAE or 3 years of legal experience if the applicant is a non-UAE National and has obtained academic qualification in law outside UAE, by means of experience letter(s) issued by entity/ entities the legal experience was gained.</p>
Application process	<ol style="list-style-type: none">1. The applicant shall submit an amendment of registration;2. The Legal Consultants Affairs Section shall review the submission and issue decision to approve the application;3. The applicant shall make full payment of the service fee; and4. The Legal Consultant Affairs Section shall issue a Legal Consultant Registration Card if the term of registration of the legal consultant expired or if the legal consultant joined another firm when moving to practising.