

Definition of Service			
Service Name	Renewal of Legal Consultant Registration		
Service Description	Renewal of the right of a practicing Legal Consultant to continue to provide Legal Services in the Emirate as an employed Legal Consultant of a licensed Advocacy/ Legal Consultancy Firm.		
Information about the Service			
Beneficiary of the Service	Practising Legal Consultants		
Service Provider's Directorate	Advocate and Legal Consultant Affairs Directorate		
Service Channels Provided	Legal Profession System (" LPS ") Mobile Application		
Service Provision Timeframe	One (1) working day	Service Fees	2,000 AED – Registration Fee (<i>UAE National legal consultants shall receive 50% discount for the first 3 years of registration</i>) 10 AED Innovation Fee; and 10 AED Knowledge Fee <u>Total: 2,020 AED</u>
Direct Contact Number	04 353 3337	E-mail Address	legal.consultancy@legal.dubai.gov.ae
Requirements and Procedures			
Service Requirement(s)	<ol style="list-style-type: none"> 1. Submit the Renewal of Legal Consultant application within the last one (1) month prior to the expiry of registration; 2. Meet all the requirements for Registration stipulated in Article (7) of Department's Administrative Resolution No. (234) of 2015 Adopting the Bylaw Concerning the Registration of Legal Consultants in the Emirate of Dubai; 3. Meet all the professional training and development requirements determined by the Department; 4. Pay the fees prescribed for the renewal of Registration of Legal Consultants in accordance with the procedures set by the Department in this regard; and 5. Any other requirement(s) determined pursuant to the bylaws, resolutions and instructions issued by the Department. 		
Required Documents	None		

Procedures for service provision

1. The applicant shall apply for renewal of registration.
2. The applicant shall make payment of the registration fee;
3. The Legal Consultant Affairs Section shall issue a renewed Legal Consultant Registration Card.