

Definition of Service			
<b>Service Name</b>	Legal Consultant Registration		
<b>Service Description</b>	Granting permission to the applicant to provide Legal Services in the Emirate of Dubai as an employed Legal Consultant of a licensed Advocacy or Legal Consultancy Firm.		
Information about the Service			
<b>Beneficiary of the Service</b>	Applicants requesting to register on the Department's roll of practising legal consultants		
<b>Service Provider's Directorate</b>	Advocates and Legal Consultants Affairs Directorate		
<b>Service Channels Provided</b>	Legal Profession System (" <a href="#">LPS</a> ") Mobile Application Email: <a href="mailto:Legal.consultancy@legal.dubai.gov.ae">Legal.consultancy@legal.dubai.gov.ae</a>		
<b>Service Timeframe</b>	<b>Five (5) working days</b>	<b>Service Fees</b>	<p>Total Amount is <b>2,020 AED</b> Including:</p> <ol style="list-style-type: none"> <li><b>Registration Fee – 2,000 AED</b> (<i>UAE National legal consultants shall receive 50% discount for the first 3 years of registration</i>).</li> <li><b>Innovation Fee – 10 AED</b></li> <li><b>Knowledge Fee – 10 AED</b></li> </ol>
<b>Direct Contact Number</b>	<b>04 353 3337</b>	<b>E-mail Address</b>	<b><a href="mailto:legal.consultancy@legal.dubai.gov.ae">legal.consultancy@legal.dubai.gov.ae</a></b>
Requirements and Procedures			
<b>Service Requirements</b>	<p>Applicant for registration must meet the following requirements:</p> <ol style="list-style-type: none"> <li>Be of full legal capacity;</li> <li>Be of good conduct and behaviour, and not have been convicted of an offence affecting honour or trustworthiness, unless he has been pardoned or rehabilitated;</li> <li>Hold an academic qualification in law, in addition to a valid professional membership from the jurisdiction in which the applicant is authorised to provide Legal Services</li> </ol> <p><b>OR</b></p>		

Hold an undergraduate degree in Law or equivalent from an educational institution recognised by the competent authority in the Emirate or State **and** have acquired legal experience as follows:

Nature of Applicant	Country of Degree issuance	Years of required experience
UAE National	Within/Outside the UAE	One (1) Year continuous practical legal experience
Non-UAE National	Within the UAE	Two (2) Years' practical legal experience
Non-UAE National	Outside the UAE	Three (3) Years' practical legal experience

4. Obtained employment within a licensed Advocacy or Legal Consultancy Firm in the Emirate of Dubai; and
5. Must not engage in any other commercial activity or practice another profession except for teaching or training the legal profession.

**Required Documents**

1. Valid Passport;
2. Labour card (or equivalent) or residency visa under sponsorship of the employed firm;
3. Valid Emirates Identity Card;
4. CV;
5. Legalised evidence of professional legal qualification, **OR** legalised academic qualification in law and legal experience letter(s) issued from entity/ entities the legal experience was obtained;
6. Certificate of Good Conduct from Dubai Police;
7. Passport size photograph taken recently and in professional attire and be against a white background within reasonable distance; and
8. A letter signed by the Managing Partner of the employed firm consenting the applicant to be registered as a practising legal consultant within the firm

**Application Process**

1. Application including all required documents must be submitted by the Legal Professional System or Mobile Application;
2. The Legal Consultant Affairs Section shall review the submission and issue decision to approve the application;
3. The applicant shall remit payment of the registration fee;
4. The Legal Consultant Affairs Section shall request the applicant to take the practice oath at an appointed date and time;
5. The Legal Consultant Affairs Section shall issue a valid Legal Consultant Registration Card and a copy of the minutes of practice oath to the applicant.