|  |
| --- |
| **REQUEST FOR AMICABLE SETTLEMENT OF A FINE** |

**This form must be completed by all persons applying to The Government of Dubai Legal Affairs Department for amicable settlement of a fine.**

* Please complete this from electronically, meaning all answers are typed and print the form to sign and date or alternatively ensure the form is electronically signed and dated. The Department shall not accept any handwritten forms. Please note all questions are mandatory.
* If any details and required supporting documents are incorrect and/or incomplete, the Form may be returned to the applicant for proper completion and re-submission.
* Payment of fifty percent (50%) of the fine must be made at the time of submitting this application. The amicable settlement fee must be paid in addition to 10 AED Knowledge Fee + 10 AED Innovation Fee. Non-payment of the fee shall result in cancellation of the application.

|  |  |
| --- | --- |
| **SECTION 1:** | **APPLICANT DETAILS** |
| **Full Name:** (as per Emirates ID) |  |
| **Applicant Type:** | [ ]  Advocate | [ ]  Managing Partner of an Advocacy Firm | [ ] Unlicensed Individual (Advocate/Legal Consultant)  |
| [ ]  Legal Consultant | [ ]  Managing Partner of a Legal Consultancy Firm | [ ] Unlicensed Entity (Firm/Company) |
| **Registration/Licence No.:** |   |
| **Registration/Licence Expiry Date:**(if applicable) | Click or tap to enter a date. |

| **SECTION 2:** | **VIOLATION DETAILS**  |
| --- | --- |
| **Violation Order No.:** |  |
| **Violation Order Issue Date:** | Click or tap to enter a date. |
| **Violation Type:** | [ ] Providing Legal Services in the Emirate without registration with the Department or a Licence issued by the Department. |
| [ ]  Failure to renew the Licence within the specified time limit without a valid reason acceptable to the Department. |
| [ ]  Failure to renew the registration within the specified time limit without a valid reason acceptable to the Department. |
| [ ]  Failure to obtain prior approval of the Department to any change to the legal form, name, address, management of partners of the firm. |
| [ ]  Failure to provide the Department, within the stipulated time limit with any data or information related to the change of number of Advocates or Legal Consultants employed by the Firm. |
| [ ]  Provision of any false information or data in relation to the Licence of the Firm or registration of the Advocates or Legal Consultants. |
| [ ]  Violation of the by-laws and instructions issued by the Department. |
|  |
| **Fine Amount:** |  |
| **Amount Paid:** |  |

|  |  |
| --- | --- |
| **Signature** |  |
| **Date** |  |