

Definition of Service			
Service Name	Temporary Suspension of Legal Consultancy Firm Licence		
Service Description	Authorisation to voluntarily suspend the provision of legal services by a Licensed Legal Consultancy Firm in the Emirate of Dubai, for a specified period of time.		
Information about the Service			
Beneficiary of the Service	Legal Consultancy Firm		
Service Provider's Directorate	Advocates and Legal Consultants Affairs Directorate		
Service Channels Provided	By Email: Legal.consultancy@legal.dubai.gov.ae		
Service Provision Timeframe	Five (5) Working Days	Service Fees	
Direct Contact Number	04 3533337	E-mail Address	legal.consultancy@legal.dubai.gov.ae
Requirements and Procedures			
Service Requirements	<ol style="list-style-type: none"> 1. Maintain a valid licence from The Government of Dubai Legal Affairs Department; 2. All legal consultants on the roll of practising legal consultants must change their registration status to non-practising; 3. The legal Consultancy Firm must have no outstanding fees, fines or pending decisions with regards to any applications for grievances or amicable settlements; and 4. Undertake that all commitments that arise through the provision of legal services are satisfied and that the suspension of such services will not have an adverse effect on the interests of the clients. 		
Required Documents	Application signed by the firm's managing partner confirming the decision to temporarily suspend the Legal Consultancy Firm Licence.		
Application process	<ol style="list-style-type: none"> 1. The applicant will submit an application for suspension of licence by email; 2. The Department will review the request and issue a decision to approve the application; and 		

	<p>3. The Department will pass a resolution confirming suspension of the legal consultancy firm licence for a specific period.</p>
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