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| **AMENDMENT TO LEGAL CONSULTANCY FIRM LICENCE INFORMATION- CHANGE OF LICENSING AUTHORITY APPLICATION FORM**  |

**This form must be completed by all legal consultancy firms applying to The Government of Dubai Legal Affairs Department for change of licensing authority on the Register of Legal Consultancy Firms.**

* Please complete this form electronically, meaning all answers are typed and the form must be signed and dated by the person(s) with the authority to sign on behalf of the applicant firm. The Department will not accept any handwritten forms.
* Please note that all questions are mandatory.
* If any details or supporting documents are incorrect and/or incomplete, the form may be returned to the applicant for proper completion and re-submission.
* In the event that the application is approved, the prescribed fee for the amendment of legal consultancy firm licence information is One Thousand and Twenty Dirhams, (AED 1000 Licence Amendment Fee + AED 10 Knowledge Fee + AED 10 Innovation Fee).
* Non-payment of the fee will result in cancellation of the application.

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| **SECTION 1:** | **LEGAL CONSULTANCY FIRM INFORMATION** |
| **Name of Firm:**  |  |
| **Name of Managing Partner:** |  |
| **Office Address:** |  |
| **Email Address:** |  |
| **Phone Number:** |  |

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| **SECTION 2:** | **LEGAL CONSULTANCY FIRM LICENCE INFORMATION**  |
| **Legal Consultancy Firm Licence Number:** |  |
| **Legal Consultancy Firm Licence Issue Date:**  |  |
| **Legal Consultancy Firm Licence Expiry Date:** |  |

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| **SECTION 3:** | **NEW LICENSING AUTHORITY INFORMATION** |
| **Name of Licensing Authority:** |  |
| **Reason(s) For Changing Licensing Authority:** |  |
| **Will the firm be cancelling the existing commercial licence subsequent to obtaining commercial licence from the new licensing authority?** |  |

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| **SECTION 4:** | **SUPPORTING DOCUMENTS** |
| **For Branch Legal Consultancy Firms:** |
| 1. Legalised Board resolution from the mother firm/ head office consenting to change the licensing authority of the branch legal consultancy firm; and
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| **For Company/ Partnership Legal Consultancy Firms:** |
| 1. Notarised partnership resolution recording collective approval of all the partners to change the licensing authority of the legal consultancy firm; and
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| **Full Name of Applicant** |  |
| **SIGNATURE** |  |
| **DATE** |  |