|  |
| --- |
| **AMENDMENT TO LEGAL CONSULTANCY FIRM LICENCE INFORMATION- REMOVAL OF PARTNER APPLICATION FORM** |

**This form must be completed by all legal consultancy firms applying to The Government of Dubai Legal Affairs Department for removal of partner on the professional licence.**

* Please complete this form electronically, meaning all answers are typed and the form must be signed and dated by the person(s) with the authority to sign on behalf of the firm. The Department will not accept any handwritten forms.
* Please note that all questions are mandatory.
* If any details or supporting documents are incorrect and/or incomplete, the form may be returned to the applicant for proper completion and re-submission.
* In the event that the application is approved, the prescribed fee for the amendment of legal consultancy firm licence information is One Thousand and Twenty Dirhams, (AED 1000 Licence Amendment Fee + AED 10 Knowledge Fee + AED 10 Innovation Fee).
* Non-payment of the fee will result in cancellation of the application.

|  |  |  |
| --- | --- | --- |
| **SECTION 1:** | **LEGAL CONSULTANCY FIRM INFORMATION** | |
| **Name of Firm:** | |  |
| **Name of Managing Partner:** | |  |
| **Office Address:** | |  |
| **Email Address:** | |  |
| **Phone Number:** | |  |

|  |  |  |
| --- | --- | --- |
| **SECTION 2:** | **LEGAL CONSULTANCY FIRM LICENCE INFORMATION** | |
| **Legal Consultancy Firm Licence Number:** | |  |
| **Legal Consultancy Firm Licence Issue Date:** | |  |
| **Legal Consultancy Firm Licence Expiry Date:** | |  |

|  |  |  |
| --- | --- | --- |
| **SECTION 3:** | **EXITING PARTNER INFORMATION** | |
| **Full Name:** | |  |
| **Nationality:** | |  |
| **LAD Registration Number:** | |  |
| **Mobile Phone Number:** | |  |
| **Email Address:** | |  |
| **Is the Exiting Partner the Managing Partner of the firm?** | |  |
| **Will the Exiting Partner continue to be registered as a Practising Legal Consultant?** | |  |
| **Reason(s) For Removal of Partner:** | |  |

|  |  |
| --- | --- |
| **SECTION 4:** | **SUPPORTING DOCUMENTS** |
| 1. Notarised partnership resolution from the partners evidencing the combined consent and approval for removal of partner; 2. Notarised partnership/Civil Company agreement evidencing the removal of the partner; 3. Change of managing partner application if the exiting partner is the current managing partner of the firm; and 4. Valid Commercial Licence- Only for firms licensed in the free-zones | |

|  |  |
| --- | --- |
| **Full Name of Applicant** |  |
| **SIGNATURE** |  |
| **DATE** |  |