

| Definition of the service | | | |
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| Service name | Renewal of an advocate's registration | | |
| Service description | Renewal of an advocate registration at the Department on the Roll of Practising Advocates in order to continue providing legal services through a licensed advocacy firm in the Emirate of Dubai. | | |
| General information about the service | | | |
| Beneficiary of the Service | Practising Advocates registered by the Department | | |
| Service Provider's Directorate | Advocates & Legal Consultants Affairs Directorate | | |
| Service provision channels | <ol style="list-style-type: none"> 1. Legal Profession System (LPS) 2. Email to advocates@legal.dubai.gov.ae 3. In person, at the Department's premises. | | |
| Service provision timeframe | One (1) working day | Service fees | <ol style="list-style-type: none"> 1- For the first and second renewal, <u>a total amount of 1,020 AED</u>, including: <ul style="list-style-type: none"> - Registration fees – 1000 AED - Innovation fee – 10 AED - Knowledge fee – 10 AED 2- For the third renewal onwards, <u>a total amount of 2,020 AED</u>, including: <ul style="list-style-type: none"> - Registration fees – 2000 AED - Innovation fee – 10 AED - Knowledge fee – 10 AED |
| For follow up | | | |
| Direct contact number | 04 353 3337 | Email | advocates@legal.dubai.gov.ae |
| Requirements and Procedures | | | |
| Service requirements | <ol style="list-style-type: none"> 1. An application request form should be submitted within the last month prior the expiry of the registration (to avoid penalties for delay) 2. The applicant must be employed full time by the advocacy firm and should not practice any other commercial or professional activity in addition to his/her work within the firm except for teaching or training in a specific field of law or legal practise. 3. The applicant must comply with the registration requirements stipulated by Article (7) of the advocates registration bylaw in the Emirate of Dubai. Non-UAE National | | |

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| | <p>advocates who are registered at the Department shall be exempt from the clause of the aforementioned Article whenever it applies.</p> <p>4. The applicant must pay the prescribed fees for the renewal of registration as per the procedure approved by the Department in this regard.</p> <p>5. Any other requirements set by the Department pursuant to the bylaws, resolutions and instructions issued in this regard.</p> |
| Required documents | No documents are required |
| Steps/procedures for service provision | <ol style="list-style-type: none"> 1. Submit the application request 2. Pay of the fees. 3. The advocate receives the new advocate registration card. |