

Definition of the service			
Service name	Amending the particulars of an advocate's registration – Amending the name of the advocate.		
Service description	Request submitted by the practising advocate to amend his/her name as registered at the Department.		
General information about the service			
Beneficiary of the Service	Practising Advocates registered by the Department		
Service Provider's Directorate	Advocates & Legal Consultants Affairs Directorate		
Service provision channels	<ol style="list-style-type: none"> 1. Legal Profession System (LPS) 2. Email to advocates@legal.dubai.gov.ae 3. In person, at the Department's premises. 		
Service provision timeframe	One (1) working day	Required fees	<u>The total amount is 520 AED, including</u> <ol style="list-style-type: none"> 1. Registration fees – 500 AED 2. Innovation fee – 10 AED 3. Knowledge fee – 10 AED
For follow up			
Direct contact number	04 353 3337	Email	advocates@legal.dubai.gov.ae
Requirements and Procedures			
Service requirements	<ol style="list-style-type: none"> 1- The advocate must be registered on the Roll of Practising Advocates. 2- The applicant must be employed full time by the advocacy firm without practising any other commercial or professional activity in addition to his/her work except for teaching and training in a specific law area or legal practice. 3- The applicant must comply with the registration requirements stipulated by Article (7) of the advocates registration bylaws in the Emirate of Dubai. Non-UAE National advocates who are registered at the Department shall be exempt from the clause of the aforementioned Article whenever it applies. 4- The applicant must pay the prescribed service fees as per the procedure approved by the Department in this regard. 5- Any other requirements set by the Department pursuant to the bylaws, resolutions and instructions issued in this regard. 		
Required documents	Valid Emirates ID, Family book or passport after completing the required amendment		

Steps/procedures of the service provision	<ol style="list-style-type: none">1. Submit the application request form and attach the required papers and documents2. Pay the fees.3. Hand over the registration card to be amended.4. Receive the new registration card.
--	--