

Definition of the service			
Service name	Removal of Partner – Advocacy Firms		
Service description	Request to remove a partner from the advocacy firm licensed as a company in the Emirate of Dubai		
General information about the service			
Beneficiary of the Service	Advocacy Firms Licensed by the Department		
Service Provider's Directorate	Advocates & Legal Consultants Affairs Directorate		
Service provision channels	1- Email to advocates@legal.dubai.gov.ae 2- In person, at the Department’s premises.		
Service provision timeframe	One (1) working day	Required fees	1000 AED - 10 AED innovation fee - 10 AED knowledge fee
For follow up			
Direct contact number	04 353 3337	Email	advocates@legal.dubai.gov.ae
Requirements and Procedures			
Service requirements	<ol style="list-style-type: none">1. The license of the firm with the Government of Dubai Legal Affairs Department should be valid.2. In the event that the partner who withdrew from the firm was the managing partner of the firm, a new manager should be nominated.3. Except for the advocacy firms previously licensed in the Emirate at the time of applying the provisions of the bylaws of advocacy firms bylaws, the following must be observed when determining the name of the advocacy firm:<ol style="list-style-type: none">A- The name of the firm should indicate that the firm provides legal services.B- The firm name should carry the name of the owner of sole establishment advocacy firms and the names of partners, shareholders or any of them for corporate advocacy firms.C- The firm name should carry the names of partners, shareholders or any of them for civil company advocacy firms. The Department may approve to grant the		

	<p>advocacy firm a name other than the names of the partners, upon the request of the partners or in certain circumstances.</p> <p>4. The advocacy firm must comply with all requirements stipulated in Articles (9) and (15) of the bylaws of advocacy firms licensing. The nationalism requirement shall not apply to advocacy firms licensed in the Emirate at the time of applying the provisions of this bylaws.</p>
Required documents	<ol style="list-style-type: none"> 1- Application signed by the firm's managing partner requesting to remove the partner. 2- A letter from the partner indicating that he/she left the firm. 3- An undertaking to comply with the controls for changing the legal form (If necessary).
Procedures/steps for service provision	<ol style="list-style-type: none"> 1- Submit the application. 2- Pay the fees. 3- Receive the NOC to withdraw a partner from the firm addressed to the licensing authority. <p><u>N.B.: After the amendment at the licensing authority, the following documents must be submitted:</u></p> <ol style="list-style-type: none"> 1. The amended licence issued by the licensing authority showing the particulars of the firm's partners (for firms in free zones). 2. The partnership termination agreement certified by the Notary Public*. 3. The amended partnership agreement if the legal form of the firm remains a company. 4. A letter from the Firm's Manager approving the licence particulars after being amended 5. Receive the amended license issued by the Government of Dubai Legal Affairs Department after approving the particulars of the partners and the manager of the firm.