

Definition of the service			
Service name	Amending the particulars of a license– Change of firm name		
Service description	Request to change the name of the advocacy firm licensed in the Emirate of Dubai		
General information about the service			
Beneficiary of the Service	Advocacy Firms Licensed by the Department		
Service Provider's Directorate	Advocates & Legal Consultants Affairs Directorate		
Service provision channels	1. Email to advocates@legal.dubai.gov.ae 2. In person, at the Department's premises		
Service provision timeframe	One (1) business day	Required fees	1000 AED - 10 innovation fee - 10 knowledge fee
For follow up			
Direct contact number	04 353 3337	Email	advocates@legal.dubai.gov.ae
Requirements and Procedures			
Service requirements	<ol style="list-style-type: none"> 1. The licence of the firm with the Government of Dubai Legal Affairs Department should be valid. 2. Except for the advocacy firms previously licensed in the Emirate at the time of applying the provisions of the advocacy firms bylaws, the following must be observed when determining the name of the advocacy firm: <ol style="list-style-type: none"> A- The name of the firm should indicate that the firm provides legal services. B- The firm name should carry the name of the proprietor of sole establishment advocacy firms and the names of partners, shareholders or any of them for corporate advocacy firms. C- The firm name should carry the names of partners, shareholders or any of them for civil company advocacy firms. The Department may approve to grant the advocacy firm a name other than the names of the partners, upon the request of the partners or in certain circumstances. 		

	<p>3- The advocacy firm must comply with all requirements stipulated in Articles (9) and (15) of the bylaws of advocacy firms licensing. The nationalism requirement shall not apply to advocacy firms licensed in the Emirate at the time of applying the provisions of this bylaws.</p>
<p>Required documents</p>	<ol style="list-style-type: none"> 1. Application signed by the firm partners/ Managing partner of the licence or the partners stating the change of the firm name. 2. Copy of the commercial licence (for firms in free zones)
<p>Procedures/steps for service provision</p>	<ol style="list-style-type: none"> 1. Submit the application. 2. Pay the fees. 3. Receive the NOC to change the name of the firm addressed to the licensing authority <p><u>N.B.: After the amendment at the licensing authority, the following documents must be submitted:</u></p> <ol style="list-style-type: none"> 1- A copy of the amended licence. 2- Copy of the notarized new partnership agreement (for companies) 3- Receive the amended licence issued by the Government of Dubai Legal Affairs Department after approving the change of the name of the firm.