

Definition of Service			
Service Name	Amicable Settlement against a violation order or fine issued by The Government of Dubai Legal Affairs Department		
Service Description	Submission of an amicable settlement application from an entity against whom a violation order or fine has been issued by The Government of Dubai Legal Affairs Department.		
Information about the Service			
Beneficiary of the Service	An entity against whom a violation order or fine has been issued		
Service Provider's Directorate	Advocates and Legal Consultants Affairs Directorate		
Service Channels Provided	1- Email advocates@legal.dubai.gov.ae Legal.consultancy@legal.dubai.gov.ae 2- In Person		
Service Provision Timeframe	Two (2) Working Days	Service Fees	N/A
Direct Contact Number	04 3533337	E-mail Address	advocates@legal.dubai.gov.ae Legal.consultancy@legal.dubai.gov.ae
Requirements and Procedures			
Service Requirements	<ol style="list-style-type: none"> 1. Submit an amicable settlement request within thirty (30) days from the date of the violation order or fine is issued; 2. Make payment of 50% of the total fine amount issued, at the time the request for amicable settlement is submitted; 3. The applicant must not have previously submitted an amicable settlement request against a violation committed, in the one (1) year preceeding the date upon which the current violation order is issued. 		
Required Documents	<ol style="list-style-type: none"> 1. Amicable Settlement request; 2. Payment Receipt showing payment of 50% of the violation/ fine amount. 		
Application process	<ol style="list-style-type: none"> 1. The applicant submits an application for amicable settlement by email. 2. The Department reviews the request; 3. The Department issues the decision; and 4. Notification of the Department's decision is issued to the applicant. 		

	<p>5. In the event the Department rejects the application, the violator is will be requested to remit payment of the outstanding remaining fine amount within (10) working days.</p>
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