

Definition of the service			
Service name	Amending the particulars of a license– Adding an activity		
Service description	Request authorisation to add an activity to the advocacy firm licensed in the Emirate of Dubai		
General information about the service			
Beneficiary of the Service	Advocacy Firms		
Service Provider's Directorate	Advocates and Legal Consultants Affairs Directorate		
Service provision channels	1- Legal Profession System (LPS). 2- Email to advocates@legal.dubai.gov.ae . 3- In person, at the Department's premises.		
Service provision timeframe	One (1) working day	Required fees	1000 AED - 10 innovation fee - 10 knowledge fee
For follow up			
Direct contact number	04 353 3337	Email	advocates@legal.dubai.gov.ae
Requirements and Procedures			
Service requirements	1- The license of the firm with the Government of Dubai Legal Affairs Department should be valid. 2- The advocacy firm must comply with all requirements stipulated in Articles (9) and (15) of the bylaws of licensing advocacy firms. The UAE citizenship requirement shall not apply to advocacy firms previously licensed in the Emirate at the time of applying the provisions of this bylaws. 3- To obtain the approval of the competent entity for regulating the activity required to be added to the license.		
Required documents	1- Application signed by the firm's manager requesting addition of the activity. 2- The approval of the entity regulating the activity. 3- A copy of the license issued by the licensing authority (only for firms licensed in free zones).		

<p>Procedures/steps for service provision</p>	<ol style="list-style-type: none">1- Submission the application request form and attach the required papers and documents.2- Pay the fees.3- Receive the NOC to add a new activity addressed to the licensing authority. <p><u>N.B: After completing the amendment at the licensing authority, the following documents must be submitted:</u></p> <ol style="list-style-type: none">1- A copy of the amended commercial license (only for firms licensed in free zones).2- A letter signed by the manager of the license requesting the approval of the particulars of the particulars of the license after being amended.3- Receive the license issued by the Government of Dubai Legal Affairs Department after adding the required activity.
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