|  |
| --- |
| **Amending the Licence Particulars – Changing the Managing Partner of an Advocacy Firm** |

* The form submitted must be signed by the Firm's current Managing Partner.
* All data and information included in the form should be correct and the documents should be complete.
* All details and documents marked with(\*) are mandatory. All documents should be submitted electronically

|  |  |
| --- | --- |
| **Firm's Name as it appears on the licence issued by the Government of Dubai Legal Affairs Department) \*** |  |
| **Licence number\*** |  |
| **Current Managing Partner’s Name\*** |  |
| **New Managing Partner’s Name\*** |  |
| **Firm's Email\*** |  |
| **Firm's Managing Partner Mobile number \*** |  |
| **Amendment reason/s\*** |  |
| **N.B.:** | NOC to change the Managing Partner on the firm's licence will be issued. After amending the licence issued by the commercial licensing authority, and after providing the Department with a copy of the licence issued by the commercial licensing authority (For firms licensed in free zones).the firm particulars will be approved by the Department . |

|  |
| --- |
| **Documents required for the initial approval of the Department** |
| 1. Copy of the Firm's commercial licence (For firms in free zones only). \* 2. A letter from the proposed new Managing Partner stating that he/she agrees to be appointed as the Managing Partner of the Firm. |
| **Documents required to approve the amendments to the Firm's licence particulars** |
| 1. Copy of the commercial licence after amendment (For firms in free zones only). \* 2. A letter from the New Managing Partner to approve the licence particulars after his/her appointment. |

|  |  |
| --- | --- |
| **Signature:** |  |
| **Date:** |  |