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| **Amending the Licence Particulars – Removing a Partner from an Advocacy Firm Licence** |

* The form submitted must be signed by the Firm's Managing Partner.
* All data and information included in the form should be correct and the documents should be complete.
* All details and documents marked with(**\***) are mandatory. All documents should be submitted electronically.

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| **Firm's Name as it appears on the licence issued by the Government of Dubai Legal Affairs Department) \*** |  |
| **Licence number\*** |  |
| **Firm's Email\*** |  |
| **Firm's Managing Partner Mobile number \*** |  |
| **Name of the Partner to be removed\*** |  |
| **Firm's Name after removal of the Partner\*** |  |
| **Amendment reason/s\*** |  |
| **Note:** | NOC to remove a partner from the firm's licence will be issued. After changing the licence issued by the commercial licensing authority, and after providing the Department with a copy of the licence issued by the commercial licensing authority after being amended (For firms licensed in free zones). the firm’s particulars will be approved.  |

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| **Documents required for the initial approval of the Department** |
| 1. A letter from the partner indicating that he/she left the firm**\***.
2. An undertaking to comply with the controls for changing the legal form (If necessary).
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| **Documents required to approve the amendments to the Firm's licence particulars** |
| 1. The amended licence issued by the licensing authority showing the particulars of the firm’s partners**\***.
2. The partnership termination agreement certified by the Notary Public**\***.
3. The amended partnership agreement if the legal form of the firm remains a company.
4. A letter from the Firm's Manager approving the licence particulars after being amended**\***.
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| **Signature:** |  |
| **Date:** |  |